

Asset Management Planning for Property

*Wellington and Rotorua - March 26th and 27th, 2007
Auckland and Christchurch – April 2nd and 3rd, 2007*

NAMS Property is a new and innovative industry manual and tool kit that is advancing the practice of asset management planning for property asset portfolios in a variety of industries.

These seminars will provide training and guidance on the best way to gain immediate value from using the 2006 NAMS Property Manual, the demonstration software and the NAMS Property website.

Each seminar will be a practical mixture of presentations and interactive workshops. Examples of property management practices will be reviewed and discussed.

Presenters

John O'Brien



John has more than 10 years experience in all facets of property management, and is currently the Manager Property Management at Auckland City Council. John developed Auckland City's first property asset management plan in 1997 and led the Auckland City Council's Property Group Asset Management planning team for 5 years.

John has been the Property Industry representative on the NAMS group for the last 6 years and chaired the practitioner group that contributed to the development of NAMS Property.

Ed Rafferty



Ed has over 20 years experience in Asset Management Planning across a wide range of industries including Defence, Aviation, Power, Local Government and other Government Agencies in the UK and Australasia. He is a Senior Advisor with SPM Consultants Ltd, a Chartered Engineer (UK), a member of IPENZ, IMechE (UK) and The NZIM. Ed offers well rounded experience in a range of asset planning projects that are directly aligned with the NAMS Property principles.

Elaine Lorimer



Elaine is an IT Applications Analyst and Trainer with experience in a variety of business environments including large educational and government institutions. Specifically responsible for SPM's user documentation and training, Elaine holds qualifications related directly to the successful delivery of IT applications instruction. Elaine will be demonstrating the technology supporting the NAMS Property manual and providing on-line training.

The New Zealand National Asset Management Steering Group is a local government initiative supported by:



LOCATIONS

Wellington

26th March 2007

Westpac Trust Stadium
Featherston Street

Rotorua

27th March 2007

Royal Lake Side Novotel
Lake End Tutanekai Street

Auckland

2nd April 2007

Hotel Grand Chancellor
Auckland Airport
Cnr Kirkbride & Ascot Roads

Christchurch

3rd April 2007

Copthorne Hotel Commodore
Christchurch Airport
Memorial Avenue

Suggested Prior Reading

Parts of the course content will be based on the following NAMS guidelines,

- NAMS Property
- IIMM (International Infrastructure Management Manual)

These guidelines can be ordered through NAMS if required.

Registration.

Please complete the attached registration form and return with payment or order number to:

NAMS
C/O Ingenium
PO Box 118
Thames
Fax 07 8683930
Email trina@ingenium.org.nz.

Cancellations will incur a 10% administration charge and must be received 14 days before the event starts



***Asset Management Planning for Property
One Day Workshop***

The seminar will be split into four sections:

*Introductions, Purpose and Overview and The Planning Framework
Knowing what you **have**, and Knowing what you **need**
Knowing what's possible and do the right thing
Using the tools and a demo of the system
Delivering outcomes and Overview/discussion*

There are also two workshops included in the day session

Topic	Description
Introductions	Formalities of the day, self introductions and present the day's agenda.
Purpose and Overview	History, what is NAMS Property (the components), why the industry needed this, and encouraging ongoing participation from all.
The Asset Planning Framework	An overview of the key models described in Section 2 of the manual.
Knowing what you have	Focus on the Information Management Strategy. Discussing the types of property and condition assessments.
Workshop 1	Groups develop their own IMS by choosing one organisation within their own group. Compare the outcomes of the various groups.
Knowing what you need	Focusing on using levels of service to define the needs, understanding how to deal with the uncertainties of future demand, and recognising the importance of DRC valuations.
Know what's possible and do the right thing	Capital decision making framework including cost allocations and decision making.
Workshop 2	Groups are provided with a range of capital expenditure projects that they must prioritise by using financial and non financial measures appropriate for the project type.
Using the tools	An overview of how to use the downloadable tools and the web site.
Using the demo system	Training on how to use the demo system in combination with the manual. Instructions on how it can be used as a real tool to analyse data for 20 properties. Questions, etc.
Delivering outcomes	Reviewing actual outcomes throughout the lifecycle of projects and transferring project information to asset data.
Overview & discussions	Emphasise key points throughout the day, i.e. being involved in strategy, IMS, and raising awareness of long term planning. Participation by connecting people.